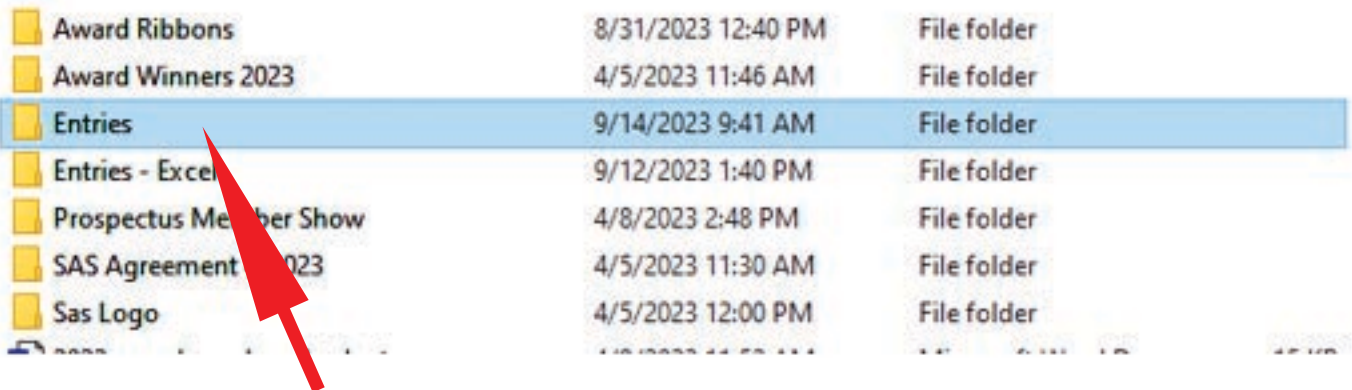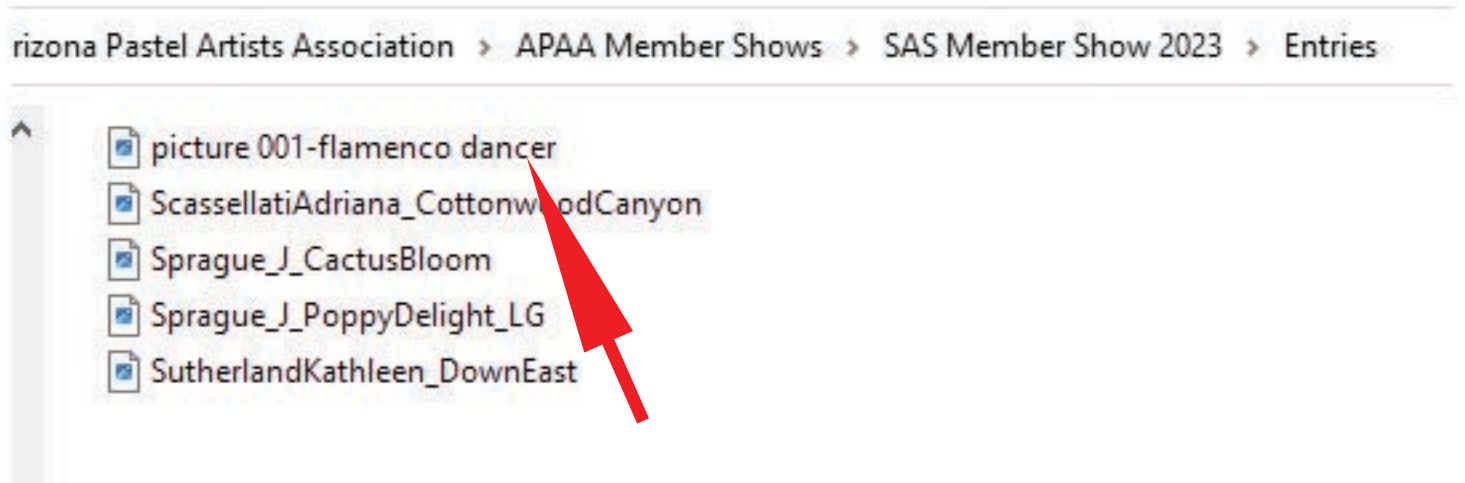# How to Label Your Images for the National and Member Shows
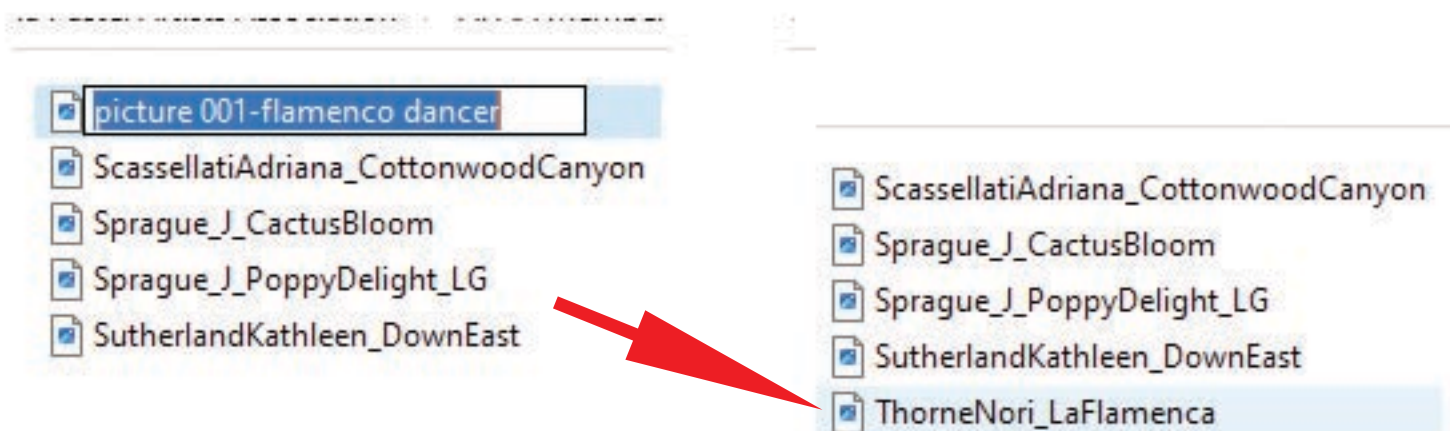
1. Navigate to the folder containing your file.



2. Open the folder and find your file.



3. Right Click on the file and select Rename from the bottom of the selections. The name of your file will highlight. Now you can correctly name it as LastNameFirstName_Title



Please send your properly labeled images to norithorne@gmail.com for the National and Member Shows.